

# **BLUE DYKES PATIENT PARTICIPATION GROUP**

## **AGM 09.05.2013 at GRASSMOOR SURGERY**

1. **Apologies for absence** Jean Slater, John Kirby, Linda Milne, Jessamine Ainsworth, Paul Parker, Ron Butler, Peter Greenwood.

### **Present**

J.Strong, H. Johnson, D.Briggs, J.Poet, J.Wilson, C.Kirk. I Barlow, B.Hill,

2. **Approval of Minutes**

The minutes were approved as a true record of the 2012 meeting. Proposed by H. Johnson and seconded by J. Poet.

3. **Election of Officers**

As no other nominations had been received the existing officers who had already indicated their willingness to stand were duly re- elected as follows:

**Chairman:** David Briggs.

**Vice Chair:** Janice Wilson.

**Treasurer:** Harry Johnson

**Secretary:** Carol Kirk.

4. **Chairmans Report**

D.Briggs presented his report on the years activities. (Copy attached)

5. **Treasurers Report**

Harry Johnson presented a financial statement of the groups funds. (Copy attached)  
Cash held at the Building Society at the year end £1486.24p.

6. **Adoption of new Constitution**

Adoption of the New Blue Dykes PPG Constitution was proposed by Harry Johnson and seconded by Janice Wilson. A vote by the members approved this unanimously.

Meeting closed at 7.30pm

## **Blue Dykes Patient Participation Group Chairman`s Report 2012-2013**

The last year has been one of solid achievement for the patient participation group (PPG) which has made a significant contribution towards easing the changeover to the commissioning of health services from the Primary Care Trust to a GP led system in which Blue Dykes is one of 15 practices forming the Hardwick Clinical Commissioning Group.

Membership continues to run at about 15 people representative of the community served by the Clay Cross and Grassmoor surgeries with the exception of younger members (an issue common to most PPG`s) and it is intended to explore initiatives to remedy this situation.

Meetings alternate between Clay Cross and Grassmoor and are well attended. The practice is represented by a combination of the practice manager, development manager or a GP and secretarial support is provided.

In reviewing the last year there have been an impressive list of significant achievements which are listed below:

1. Intensive fund raising activities to cover PPG costs and contribute towards the purchase of a defibrillator for the Grassmoor surgery.
2. Concerns expressed as to what role PPG fund raising should play led to Blue Dykes` seeking a view from the National Association of Patient Participation (NAPP). NAPP produced a position statement indicating that PPG costs only should benefit and therefore the PPG agreed to scale back on the level of activities. The document was circulated to all Hardwick PPG`s and feedback indicates that this view may be challenged.
3. Production of a regular newsletter to disseminate information to patients.
4. Contribution to patients survey with PPG members attending waiting rooms to distribute survey, encourage patients to complete and explain purpose.
5. PPG assisted with issues arising during acquisition of Grassmoor surgery. Met patients to allay fears and correct misinformation that was circulating. The chair attended a public engagement meeting with PCT/ Hardwick commissioning officers and practice staff. Grassmoor patients have been successfully recruited into the PPG.
6. Disseminated information on building improvements to both surgeries.
7. Helped to publicise annual flu vaccination campaign.
8. Judged "Healthy Living" poster competition by pupils at Grassmoor school.
9. Revised PPG mission statement on website.
10. Comprehensive overhaul of PPG constitution.
11. Presentation to Hardwick PPG networking group on organisation and activities of Blue Dykes PPG to assist the development of new PPG`s.
12. Participation in stewardship visits to assess the standard of service provided by all Hardwick practices leading to sharing good practice and identifying problems. This should result in greater consistency of service provision and promote continuous improvement.
13. Attendance at Hardwick PPG networking events and Patient Reference Group/Health Panel meetings to receive and share information and network with other PPG`s.
14. Chair has been invited to sit on Hardwick`s Primary Care Quality Group and the Quality Assurance Committee.
15. Interviewed by the Derbyshire Times as representing one of key PPGs` in the group. The purpose was to explore how changes to the commissioning system would affect patients.

An impressive years work! Well done to everyone.

Financial Report Blue Dykes PPG from 1<sup>st</sup> April 2012 – 31<sup>st</sup> March 2013

Date		Cheque	Receipts	Payments	Balance
BALANCE BROUGHT FORWARD AS PER BANK PASSBOOK					£194.09
02/04/2012	2nd Flu Day (2011)		£117.05		£311.14
06/04/2012	Mobile Phone			£9.97	£301.17
06/04/2012	Donation by J Poet (Mobile Phone)		£9.97		£311.14
02/07/2012	Donation to Surgery (Doplar Mc)	559416		£250.00	£61.14
18/07/2012	Small lotteries licence			£40.00	£21.14
13/08/2012	Market Stall & Quiz		£300.00		£321.14
01/09/2012	Quiz prize			£10.00	£311.14
04/09/2012	Quiz sheets sold at Blue Dykes		£10.00		£321.14
12/09/2012	Donation (Anon)		£10.00		£331.14
22/09/2012	Donation Peter Greenwood		£260.00		£591.14
19/10/2012	1st & 2nd Flu Days 2012		£240.00		£831.14
29/10/2012	3rd Flu Day		£155.60		£986.74
29/10/2012	Hire of Xmas Market Stalls (3)			£15.00	£971.74
12/11/2012	Donation from Clay Cross Council		£50.00		£1,021.74
03/12/2012	Tombola/Sales Xmas Market		£133.00		£1,154.74
21/12/2012	Donation to Movember (Blue DykeDr's)			£65.00	£1,089.74
21/12/2012	Poster Postage			£3.84	£1,085.90
11/01/2013	Bank Interest		£0.34		£1,086.24
11/01/2013	Donation Grassmoor Parish Council		£400.00		£1,486.24
31/03/2013	Totals		£1,685.96	£393.81	£1,486.24