

**BLUE DYKES PATIENT PARTICIPATION GROUP**

**AGM 14.05.2015 at GRASSMOOR SURGERY**

1. **Apologies for absence** None

**Present**

H. Johnson, D.Briggs, C.Kirk. I Barlow, K. Slack, J Beksa, N.Davies, R. Butler, J. Strong, B Garbutt, G. Elvidge, J. Kirby

2. **Approval of Minutes**

The minutes were approved as a true record of the 2014 meeting. Proposed by H. Johnson and seconded by I. Barlow.

3. **Election of Officers**

As no other nominations had been received the existing officers who had already indicated their willingness to stand were duly re- elected as follows:

**Chairman:** David Briggs.

**Treasurer:** Harry Johnson

**Secretary:** Carol Kirk.

No nominations had been received for the position of Vice Chair therefore it was agreed that this position remain vacant with the hope it would be filled during the course of the following year.

4. **Chairmans Report**

D.Briggs presented his report on the years activities. (Copy attached)

5. **Treasurers Report**

Harry Johnson presented his report and a financial statement of the groups funds. (Copy attached)

Cash held at the Building Society at the year end £ 362.53p

Meeting closed at 7.15pm

## Blue Dykes Patient Participation Group (PPG)

### Chairman`s Report 2014-2015

Membership continues at around 15 people however some key members have left due to personal circumstances. New member recruitment has kept the numbers stable and I am confident that they will be quickly integrated into the group and become involved in its activities. The failure to attract younger members is an ongoing concern.

Meetings are well attended and the practice continues to provide administrative support with a GP and/or practice manager always attending.

Difficulties with recruiting and retaining GP`s continues to affect the practice (and all other practices!) leading to some patient dissatisfaction, particularly with the appointment system. To address this problem the system has been restructured and specialist staff recruited to ease the load on GP`s.

The PPG has had an important role in informing patients of the reasons for the problems, explaining the changes being introduced to combat them and dispelling rumours about the future of the practice.

In addition a key list of achievements includes:

1. Fundraising continues albeit on a reduced scale .The main sources being the flu day raffle, the book sale initiative and a number of grants from local organisations. This has enabled the final purchase of a second defibrillator for the practice, the funding of a new patient self check-in system and maintenance of the water coolers.
2. A Blue Dykes Clay Cross/ Grassmoor PPG facebook page has been set up to hopefully engage younger patients and the use of this facility is increasing.
3. The PPG assisted with the patients survey and was involved in the evaluation of the results. The national Friends and Family survey was also distributed by group members.
4. Following a break due to Julie Poet`s unavailability the PPG newsletter is being produced again and hopefully the target of four issues a year will be achieved.
5. The PPG is represented at and gives input to the Hardwick Clinical Commissioning Group (CCG) Patient Reference Group and Patient Networking Group meetings where information on all aspects of primary care provision are discussed, information is disseminated and patients views considered.
6. The chair represents Blue Dykes on the Joined Up Care working group convened by Hardwick and North Derbyshire CCG`s. The group is looking at the restructuring of primary care in North Derbyshire to ensure the best use of resources and making the patient the centre of healthcare provision.

Financial report Blue Dykes PPG from 1st April 2014 to 31st March 2015						
Date			Cheque no	Receipts	Withdrawals	Balance
<b>BALANCE BROUGHT FORWARD AS PER BANK PASS BOOK</b>						£1,503.95
14/05/2014	Interest from closed account			£1.42		£1,505.37
14/05/2014	Tax from closed account				£0.28	£1,505.09
14/05/2014	Sales at Clay Cross Surgery			£15.00		£1,520.09
14/05/2014	Sales at Clay Cross Surgery			£30.60		£1,550.69
14/05/2014	Donation from Lloyds Bank			£50.00		£1,600.69
14/05/2014	Donation from Lloyds Bank			£30.00		£1,630.69
16/05/2014	Dr Mann & Partners (Defib +Water cups)		000001		£977.93	£652.76
21/05/2014	Sales at Clay Cross Surgery			£14.50		£667.26
20/06/2014	Water Coolers Direct.Com		000002		£51.20	£616.06
20/06/2014	Sales at Clay Cross Surgery			£10.00		£626.06
10/07/2014	Water Coolers Direct.Com		000003		£27.40	£598.66
11/07/2014	Sales at Clay Cross Surgery			£17.00		£615.66
23/07/2014	NEDDC Small Lotteries licence		000004		£20.00	£595.66
25/07/2014	Water Coolers Direct.Com		000005		£31.20	£564.46
15/08/2014	Water Coolers Direct.Com		000006		£18.40	£546.06
15/08/2014	Cancelled cheque		000005	£31.20		£577.26
12/09/2014	Sales at Clay Cross Surgery			£31.00		£608.26
19/09/2014	Water Coolers Direct.Com		000007		£51.20	£557.06
20/09/2014	Flu Day Raffle 1st day			£359.50		£916.56
02/10/2014	Flu Day Raffle 2nd day			£99.50		£1,016.06
06/10/2014	Flu Day Raffle 3rd day			£290.70		£1,306.76
13/10/2014	Dr Mann & Partners (Water cups)		000008		£34.95	£1,271.81
14/11/2014	Sales at Clay Cross Surgery			£19.00		£1,290.81
17/11/2014	DTS Digital		000009		926.63	£364.18
17/11/2014	Grant from Clay Cross Council			£50.00		£414.18
25/11/2014	Water Coolers Direct.Com		000010		31.20	£382.98
03/12/2014	Sales at Clay Cross			£9.50		£392.48

09/01/2015	Sales at Clay Cross Surgery		£15.00		£407.48
12/01/2015	Water Coolers Direct.Com	000011		2.40	£405.08
28/01/2015	Sales at Clay Cross Surgery		£11.00		£416.08
15/03/2015	Water Coolers Direct.Com	000012		53.55	£362.53
17/03/2015	Sales at Clay Cross Surgery		£22.20		£384.73
17/03/2015	Accounting error by Lloyds bank			22.20	£362.53
23/03/2015	Total at bank as per bank statement				£362.53
	Totals		£1,107.12	2,248.54	£362.53

### Treasurers report 2014/15

Once again I am very pleased to report that the 2014/15 financial year has been very successful.

The flu day raffle and sales was a great fund-raiser totalling £749.70, sales from the bookcase are doing a steady trade despite the cash box being stolen; we are indebted to the ladies on reception for collecting the money on our behalf. Once again we received a grant of £50.00 from Clay Cross Parish Council. We also had £80.00 donated by Lloyds bank because of the length of time it took them to set up our account.

A total of £1107.12 was raised over the year

Our small lotteries licence of £20.00 has been renewed.

The defibrillator for Grassmoor surgery has now been paid for; we have also paid for the new check in facility at Clay Cross surgery and continue to maintain the water coolers at both surgeries.

We are left with a balance Of £362.53, this should have read £384.73 but a discrepancy was found with the Quarter ending statement which has been sorted out by the bank to my satisfaction.

Report by

Harry Johnson

Treasurer Blue Dykes PPG