

# **BLUE DYKES PATIENT PARTICIPATION GROUP**

## **Meeting minutes**

**Date: 11 August 2011**

### **Opening: .**

Mr. J.Kirby took the chair.

A new member, Jennie Strong, was introduced to the Group.

### **Present:**

J. Kirby, R. Butler, J.Wilson,K.Slack,H.Mallender,P.Greenwood,A.Unwin,J.Poet,J.Strong,D.Needham and A. Small.

### **Apologies:**

J. Slater, J. Ainsworth, B. Flude and P. Parker.

### **1. Approval of Minutes:**

July's minutes were accepted as a true record.

### **2. Matters Arising**

1. Bank Account. The Treasurer reported that an account was now in place with Derbyshire B.S. but we do not have cheque book facility. Any cheques will be written on the Surgery account and the PPG will reimburse. Membership of NAPP can now go-ahead.

2. Bags for Rags. R. Unwin is able to help with storage of items. These can be left at the surgery and he will collect them. Helen will look at the possibility of obtaining clothes racks. J Strong suggested giving patients bags to collect clothes but this was not agreed at present. Clothes/books/bric-a-brac to be ready for the first "flu" day on 30<sup>th</sup>. September. Final arrangements to be made at Septembers meeting.

3. Vandalism. A notice was displayed and no more incidents have occurred.

### **3: New Business**

1. A meeting 'Making History' is to take place on 8<sup>th</sup>.September at the Shoulder of Mutton for PPG members. J. Kirby agreed to attend.
2. Katie's Diploma. Kate is taking a Diploma in Practice Management and asked the Group for help with a project on Patients rights. Members agreed to forward their ideas.
3. Appointments System. This will change and be simplified from 5<sup>th</sup> September. Patients will be able to book an appointment up to one month in advance. A review will be held after a suitable period. DNAs remain a problem and close monitoring will be needed when the new system starts. R. Unwin undertook a patient survey over 5 mornings explaining the system and most welcomed it and were glad the surgery was listening .Roy was thanked for his excellent work.
4. Newsletter. J. Poet presented a draft copy which was well received. It is hoped to be distributed by 25<sup>th</sup> August to coincide with the new appointment system. Copies will be available in the surgery, pharmacy and library. Julie was thanked for her work and the computer help by Jan.
5. Katie reported that Dr F. Cunliff will start in September for four months.
6. Royal up-date. J. Kirby reported that the Chief Executive Mr.E. Morton is standing down from next March.

A new Ophthalmology Department is to be built and opened by May 2012. This will incorporate all eye services under one roof and allow for a one-stop service.

Minutes compiled by J.Kirby.

**Next meeting: Wednesday 7<sup>th</sup>. September at 7.30pm**