

Minutes of
Blue Dykes Patient Participation Group Meeting
16th February 2012

Opening

Katie took the chair prior to Verity joining the meeting later.

Present

V.Shelton, K.Slack, C.Kirk, J.Poet, P.Greenwood, J.Strong, B.Flude, R.Butler, H.Johnson, D.Briggs, J.Wilson.

1. Apologies

J.Kirby, J.Ainsworth, J.Slater, P.Parker, D. Needham, Dr T. George

2. Approval of minutes

The January minutes were approved as a true record.

3. Matters Arising

Purchase of camera. Still on hold. As the Practice may be changing its computer operating system it was felt this matter should be re- visited when more information on this subject is known.

NAPP affiliation. Subscription has been paid and the new certificate received. This to be framed and put in the patient waiting area.

New Build. Planning application is in and waiting for approval. Tenders to be sought in the near future.

New Practice Logo. The letterhead has been signed off for use and is in the process of being integrated into all out going correspondence.

Non attendees at PPG meetings. Carol confirmed those members affected had been written to.

Defibrillator. Katie advised this piece of equipment had not been used. *

4. Health Watch

David Briggs advised that this matter continues to develop slowly. A further meeting to be held on 17 February and the PPG will be updated at the next meeting.

5. Summary Care Records

Katie explained that Summary Care records should be introduced in Derbyshire in the coming weeks. This would operate on a basic level, information required being, name, NHS number, known allergies, adverse reactions and current therapy. Patients will need to opt out of the system if they do not wish their details to be added to the national data base. Katie & Carol to attend further training session on this matter at the end of the month.

6. Patient Survey

Verity joined the meeting at this point and thanked all those who had helped with the Patient Survey. The results were very pleasing and all present felt that by involving the PPG in canvassing patients those approached had been more willing to take part in the survey.

Verity had produced graphs for all questions on the survey and these were commented on in turn by the group. In order to complete the Patient Experience Action Plan for return to the PCT it was necessary to identify the 3 best and 3 worst areas of performance. These were agreed upon by the group. A list of the additional comments supplied by those taking part in the survey was given to those present for consideration and further discussion at the next meeting.

7. Any Other Business

Harry Johnson commented that while he was doing the survey he had noticed the difficulties experienced gaining access to the building. Verity assured him that plans for the new build included ramps and automatic doors on all 3 sides to the building entrance.

Wheelchair. The wheelchair appeared to be in need of some attention. Verity to ask the handyman to have a look at it next week.

Networking Event on 15.2.2012. David Briggs reported he had attended this event which was well supported with approx 8-10 groups represented. He thought our group had come out very well with regard to the input the group has had with the appointment system and introducing the newsletter. David mentioned that the matter of appointing officers to serve on the committee had been raised at the event. They felt that the positions of Chair etc should be held in the main by a PPG member.

Verity agreed that this would be favourable, as it was after all, the patient group and should not be a group run by the Practice.

David volunteered his willingness to act as Chair. This was formally proposed by Harry Johnson and seconded by Ron Butler. It was also agreed that a position of Vice Chair be created. Janice Wilson was formally proposed by Julie Poet and seconded by Jenny Strong for this position.

A nomination for treasurer was put forward. Harry Johnson was nominated by Ron Butler and seconded by Julie Poet.

A nomination for secretary was also put forward. Carol Kirk was nominated by Harry Johnson and seconded by Ron Butler.

All these positions to be formalised at the AGM in March.

Meeting Closed at 9.20pm.

* Discussion with Verity after the meeting had closed revealed that the defibrillator had been taken to the flu campaign days held at the social centre. Doctors had also taken it on 2 occasions to attend to someone who had collapsed in the street although there had been no need for it to be used. The equipment had also been used at the Practice CPR training sessions.