

BLUE DYKES PATIENT PARTICIPATION GROUP

Meeting minutes

Date: 12th July 2012

Present

D.Briggs, P.Greenwood, J.Poet, K.Slack, H.Johnson,J.Strong

R.Butler, J Wilson, C.Kirk, , J. Slater, J.Kirby

1. Apologies

B. Flude, J.Ainsworth, J. Sheppard

2. Approval of Minutes

The June minutes were approved as a true record of the meeting. Proposed by P. Greenwood & seconded by R Butler.

3. Matters Arising

There were no matters arising.

4. Treasurers Report

H Johnson reported that after the cheque for £250 had been withdrawn a sum of £61.14p remained in the account.

5. Networking Event

The event had gone very well and those who had attended had enjoyed the presentation that D. Briggs had given. Other groups attending had seem impressed with the work our PPG were doing. Future events were planned and members agreed to continue with their support of such events. Representatives from Links and North Derbyshire Volunteer Centre also attended the event. It was felt it would be beneficial to contact these organisations as they had access to other networks,information and funding. J.Slater to make contact with them.

6. 2012 Flu Campaign

C.Kirk outlined the changes to the arrangements for the annual flu campaign. The Practice would not be sending individual letters this year but would rely on advertising the events in the Chesterfield Shopper Magazine, the Surgeries and also in the local pharmacies, clubs etc. An article would also be put in the Summer PPG Newsletter.

7. Fund Raising Report

J.Poet gave a summary of the work which the sub-committee had done regarding the Clay Cross Market Stall on 11th August and the Quiz sheet.

H.Johnson raised the issue of the PPG having their own letterhead. This was thought to be a very good idea. J.Poet to look at. J.Poet also circulated the draft Summer PPG newsletter. The suggested edits would be completed by J.Poet.

D.Briggs enquired if there was any news on the appointment of the Salaried GP/Maternity Leave vacancies. K.Slack confirmed both positions were filled and the 2 doctors would be joining us in August and September.

Several of the members volunteered to assist on the day of the Market Stall. H.Johnson would sort out the licence requirements and C.Kirk would arrange the name badges for the event. H.Johnson had prepared a box for the completed quiz sheets to be left at Surgery, however the staff would not be involved in actively selling the sheets.

8. C.Q.C.

Registration for CQC had been completed.

9. C.C.G.

This group would now be known as “Hardwick” rather than “Hardwick Health”.

10. The cheque for £250 was presented by to Dr Shell by D.Briggs on behalf of the PPG. This donation would be used towards the purchase of a Doppler Machine for use by both Surgeries.

11. P.P.G Numbers

C.Kirk raised the issue of limiting the numbers of the PPG. She had received a couple of enquiries from patients wishing to join the group but wanted to ask the members how they felt about increasing the group size or setting an upper limit. It was agreed to invite those who had expressed an interest to the next meeting.

As Mr Needham had not attended the last 3 meetings or given his apologies C.Kirk would write to him to advise that he would no longer be invited to future meetings. He would of course be thanked for his past hard work & contribution to the group.

12. Any Other Business

J.Kirby reported that he had visited the new Ophthalmology Dept at the Royal Hospital and had been impressed by the range of services on offer there. He also distributed a leaflet from Sight Support Derbyshire. This information would be passed onto the Health Care Champion at the surgery.

H.Johnson enquired if it would be possible to introduce an on line service for cancelling appointments. C.Kirk confirmed that the new website would include this facility.

H.Johnson reported on a positive experience he had with the Surgery. His wife had received prompt treatment from the on- call doctor.

J.Slater reported on a conversation she had overheard in the surgery last week complaining about the appointment system. She had spent some time explaining the situation to those patients involved. The group agreed that it was useful to have this type of conversation to highlight the problems experienced by patients and staff alike.

H.Johnson asked if he could have contact details for all PPG members. C.Kirk agreed this could be done providing all members gave consent for this. All those present agreed to this arrangement and C.Kirk would contact those not present to obtain their consent.

Dr Shell who joined the meeting after late surgery highlighted the problem of using the term “triage” to patients. C.Kirk to remind the reception/admin team to avoid using this word. They should to refer to “doctor or nurse on call” instead.

Meeting closed 8.45pm

Next Meeting 9th August 2012