

Minutes of  
Blue Dykes Patient Participation Group Meeting

14<sup>th</sup> March 2013

Present

V.Shelton, C.Kirk, , P.Greenwood, , R.Butler, H.Johnson, , J.Wilson, I.Barlow, J. Slater, J.Strong, P.Hemsley,D. Briggs, J.Ainsworth

1. Apologies

B.Hill, J.Poet, J.Kirby, L.Milne, C. Ashmore, Dr C.Shell

2. Approval of minutes

The February minutes were approved as a true record. Proposed by H. Johnson seconded by I. Barlow.

3. Matters Arising

Defibrillator. Verity reported that the application for a grant was still to be submitted as endorsement by a member of the East Midlands Ambulance was required.

With regard to the Patient survey, a summary will be publicised on the website and also in both surgeries.

I.Barlow enquired about the patient figures at the Grassmoor surgery. C.Kirk advised that a full patient reconciliation had just taken place with the Health Authority and the numbers were approximately 1750 registered patients.

Regarding the clash of dates with events held by Hardwick and Blue Dykes PPG, C. Kirk read an email received from the Secretary of Hardwick CCG. It confirmed that the problem would be raised at the next meeting of their Group; however, the next two events had already been planned for 19<sup>th</sup> March and 11<sup>th</sup> April 2013. As the April date would coincide with the proposed date of the PPG's AGM, discussion took place around moving the Groups meeting dates.

C.Kirk suggested that the Group meet every two months which would allow all meetings to be attended by all members if they so wished. By delaying the next Blue Dykes meeting until May this would allow this to happen. This was agreed upon by all those present.

#### 4. Treasurers Report

H. Johnson reported that there was no change to funds held since the last meeting. Discussion took place regarding what is deemed to be an acceptable level of fund raising activities to be undertaken by the Group in view of recent guidelines issued by the NAPP. It was agreed that the fund raising activities be limited to the flu days where books would be sold and a raffle held.

Regarding a leaving gift for Dr Fowler, V.Shelton advised that she had some suggestions of what to buy with the funds collected, and wondered if the money already donated by patients should be combined with that given by the PPG members. It was agreed that this would be a good idea.

#### 5. PPG Constitution

Discussion took place around the draft constitution document that had been circulated to the members earlier in the week. A final document was agreed upon which will be put forward for acceptance at the AGM which will now be held annually in May. C. Kirk reminded the Group that any one wishing to stand for election at the forthcoming AGM should submit their nomination as soon as possible.

#### 6. Hardwick PRG & PPG Event Reports

D.Briggs had attended both of these events and gave a summary of the topics covered.

#### 7. Newsletter

C. Kirk circulated some examples of Newsletters and information leaflets that other Groups had produced. As J. Poet who is involved with producing the Groups newsletter was not present at the meeting it was felt that this item be deferred until the next meeting. In the meantime members could give some thought to content and layout ready for discussion in May. J. Strong raised the subject of introducing a facebook page for the Surgery. This subject had been touched upon before and it was agreed that this forum would be a good way of reaching patients who otherwise would not come to the surgery or visit the website on a regular basis.

#### 8. Any Other Business

V.Shelton advised the Group that both surgeries would have an opening ceremony on Monday 18<sup>th</sup> March at 7.55am to mark the occasion of the renovations being completed. This would be a fairly low key affair with a bigger “open day” type event to be held at the Grassmoor Surgery later in the year. A similar event would be held at Clay Cross when the proposed extension works were complete.

J. Ainsworth enquired what the Hardwick CCG were taking a commissioning lead on. V. Shelton advised that Mental Health, Nursing Homes and Barlborough Hospital were among the list. A question was also asked about CCG funding for having a PPG. V. Shelton to find out more about this.

I. Barlow told the Group that planning application had been approved for 61 new houses to be built in the area which would hopefully lead to more new patients coming to the Practice.

Meeting Closed at 9.15pm.

Next Meeting to be held at Clay Cross on 9<sup>th</sup> May 2013

7pm for the AGM and 7.30pm for the regular meeting