

# **BLUE DYKES PATIENT PARTICIPATION GROUP**

## **Meeting Minutes**

**Date: Thursday 13th March 2014 held at Clay Cross Surgery**

### **Present:**

D Briggs, J.Kirby, P.Greenwood, C.Kirk, , I.Barlow, J. Strong

B.Hill, H.Johnson, R Butler, N Davies, Dr Wayman, L. Milne

### **1. Apologies:**

J.Poet, J.Beksa

### **2. Approval of Minutes:**

The January minutes were accepted as a true record. Proposed by H.Johnson and seconded by P.Greenwood

### **3. Matters Arising**

Defibrillator. It was agreed that the PPG group make a donation of £1000 towards the cost of a defibrillator with the Surgery providing the balance of monies needed to make the purchase. Previous donations from Grassmoor Parish Council, an anonymous source and local businesses will provide the majority of the funds. It was felt that attempts to source further grants to assist with the purchase be discontinued as this matter had been delayed long enough. C.Kirk to arrange the purchase as soon as possible.

Face Book page. This has now been set up under the name of Blue Dykes, Clay Cross and Grassmoor PPG. Members present were asked to join the group and spread awareness of the page with friends and family.

PPG/PRG Events. D. Briggs had attended a PRG meeting earlier in the evening where the cost of Prescription Meds had been discussed. A hand out regarding this was produced for the meeting. C. Kirk to distribute to the group by email. D. Briggs had also attended a recent PRG meeting where the handling of complaints had been discussed.

### **4: Treasurers Report**

H. Johnson reported that since the bookcase had been installed at Clay Cross a sum of £61 has been raised with the sales of pens, books and key-rings. The honesty box scheme is working really well.

Funds of £1503.95p are on hand after the purchase of more pens and another delivery of water .

H. Johnson suggested that as V.Shelton is no longer available as a signatory for the PPG bank account, that consideration be giving to moving the account to Lloyds Bank where a new account could be set up adding C Kirk (PPG Secretary) to the signatory list. This new account would have provision of a cheque book which would make administration of bill payment simpler.

This suggestion was formally proposed by B.Hill and seconded by I Barlow.

## **5. Appointments System**

Dr Wayman gave some background to the current position the Surgery is facing with a shortage of doctors. The retirement of 2 partners and a further partner taking a career development opportunity has left a heavy workload on the remaining staff. Despite an extensive and costly advertising campaign for replacement GP's very few candidates have come forward leaving the Surgery reliant on locum cover which is not always easy to source. Dr H. Kanabar who joined the Practice recently has decided not continue with the partnership and will leave on Friday 14<sup>th</sup> March.

Dr Wayman outlined his proposal for the future staffing of the Surgery. By employing 3 Advanced Nurse Practitioners it is hoped to give greater provision for urgent on the day appointments. B.Hill raised concerns that changing things at Grassmoor would be unwelcomed by the patients there as they had already experienced a great of change in the last two years. Re-assurance was given that there were no plans to substitute a GP session at Grassmoor for an Advanced Nurse Practitioner one. It was hoped that in time the ANP would run alongside the doctor on duty. There still remains a vacancy for at least one GP.

Consideration is also being given to employing a full-time pharmacist to assist with prescriptions/ medication reviews. Although this proposal requires more work to finalise, the group were pleased to see that action is being taken to improve the availability of appointments.

## **6. Newsletter**

C.Kirk had hoped to discuss the production of another Newsletter, however, as J. Poet was not in attendance she would email her with some details the following week.

## **7. Any Other Business**

J.Kirby reported he had attended the Hardwick delivery group where the following subjects were discussed:

Giving emphasis to caring for patient's in their own homes whenever possible;

The falls partnership service:

Change in medication for patients with Atrial Fibrillation.

The Derbyshire County Council Dignity Campaign

N. Davies had been contacted by the winner of the £50 voucher from the Flu Day raffle asking if the group would like it back to be used as a future prize. H. Johnson said this would be gratefully received if the winner was sure she had no use for it.

H.Johnson advised that the uneven pavement outside the Surgery doors has been reported to Derbyshire County Council.

B.Hill enquired what the Surgery policy was regarding bringing take away food into the waiting area for consuming while waiting to be called for an appointment. She also wondered what the situation was regarding bringing dogs into the waiting room. It was generally agreed that neither of these things were acceptable in view of infection control and consideration would be given to putting up a carefully worded notice up to this effect.

C.Kirk advised that the water coolers sponsored by the group would need sanitising on a regular basis to comply with Health & Safety regulations. The group agreed that they could meet the cost of this and the most competitive price would be sought.

The Carers association have contacted the Surgery in an effort to promote their services with the help of the PPG. It was thought that this subject could go into the next Newsletter.

The next NAPP annual conference will take place in Leeds and the details were passed to the Chairman to see if he would be interested in attending.

The next PPG meeting will take place on 8<sup>th</sup> May. The AGM to start at 7pm with the ordinary meeting following at 7.30pm at Grassmoor.

With regard to the AGM, any member wishing to be considered for position of Officer should make their nomination in writing with a seconder to the Secretary to be received by 10<sup>th</sup> April. There is a vacancy for the position of Vice Chair at present following the death of Mrs J. Wilson last year.

Meeting closed 9pm