

BLUE DYKES SURGERY PATIENT PARTICIPATION GROUP

Meeting Minutes

Date: Thursday 8th May 2014 held at Grassmoor Surgery

Present:

D Briggs, P.Greenwood, C.Kirk, , I.Barlow, J. Strong, J.Poet, J.Beksa

H.Johnson, N Davies, L. Milne, K. Slack, R Gill

1. Apologies:

R Butler, J. Slater, P Hemsley, B Hill, J. Kirby

2. Approval of Minutes:

The March minutes were accepted as a true record. Proposed by H.Johnson and seconded by N.Davies

3. Matters Arising

Defibrillator. The equipment had been purchased as agreed and is now situated in the Nurse Clinical Room with the Surgery's other resuscitation equipment. The item had been purchased under budget at £952.94 and it was agreed that the PPG would fund this purchase in total. Photographs would be taken at the end of the meeting of the group presenting the kit to K.Slack Practice Manager. These would be displayed in the waiting room at both Surgeries and hopefully be submitted to the Derbyshire Times for inclusion in the local edition. The grant application made to Rykneld Homes which had not been successful last year would be carried over into the new financial year for further consideration.

Face Book Page

A Page has been set up on Face Book for the Group and although uptake is slow it has made an encouraging start. Members of the PPG are asked to log into the page and share with friends and family. The page is entitled Blue Dykes,Clay Cross & Grassmoor Patient Participation Group.

Water Coolers. This project funded by the PPG has been a real success and well received by patients. It had been noted that on couple of occasions there were no cups available at Clay Cross. C.Kirk to remind the staff responsible to monitor this more closely. Further investigation into the required level of sanitisation of the coolers has shown that costs will not be as high as earlier anticipated.

NAPP annual conference. Discussion took place as to whether attendance at this event was worthwhile and value for money. After some consideration within the Group it was felt that the National Conference would not be attended by the Chairman but events held more locally, (dates permitting) , would be supported. There had been a Patient Networking event earlier in the evening but due to the AGM D.Briggs had not attended.

4: Treasurers Report

Funds of £1518.95 are on hand.

There have been some delays in finalising the new bank account at Lloyds and although the cheque book and paying in book have been received the account was still waiting to be opened. H. Johnson has spent a great deal of time trying to sort this matter out, and after a conversation with the customer complaints dept he was hopeful of having this matter resolved within the next few days along with some financial compensation for the delay.

Sales from books and pens continue to come in and there is still a substantial stock of books to replenish the book case as needed.

5. Update on plans for taking the Practice forward

K.Slack reported that the Surgery now has 3 Advanced Nurse Practitioners employed on a permanent basis which gives a greater a number of on the day appointments for urgent matters. This service does not extend to Grassmoor as the GP on duty there deals with everything. It is still the intention to increase the numbers of clinical sessions at Grassmoor once staffing levels allow this. There still remains a vacancy for at least one GP and an advertisement is currently running for this position

Interviews are to be held tomorrow for a pharmacist to assist with prescriptions/ medication reviews.

A new Treatment Room Nurse joins the nursing team next week and a further nurse will join the team at the beginning of June to deal with the management of chronic disease with particular emphasis on the housebound.

A leaflet explaining the demands and pressures being experienced by GP Surgeries has been printed and is the Waiting Room at both Surgeries.

6. Newsletter

J.Poet has prepared the next edition of the PPG Newsletter which will be submitted for approval in the next week.

7. Any Other Business

J.Poet advised that if no further nominations were received for the position of Vice Chair she would be willing to consider this.

J.Strong asked for more information concerning the text reminder service for appointments at the Surgery. This system has been running a while now and providing a mobile telephone number is held on a patient record, a confirmation text is sent at time of booking the appointment, and a reminder text sent the day before the appointment. There still remains a problem with patients failing to attend booked appointments despite this service.

K.Slack confirmed her position as Practice Manager with responsibility for all areas of the business.

With regard to the Patient Survey, this will not be a requirement in the current year.

Meeting Closed 8.20pm

Next Meeting 10/7/ 14 at Clay Cross