

Minutes of
Blue Dykes Patient Participation Group Meeting

13th November 2014

Present

M. Wayman C.Kirk, H.Johnson, P. Greenwood, J.Beksa, R.Butler, J. Strong, D Briggs, N Davies,
P. Greenwood, R. Gill, I Barlow

1. Apologies & Resignation

J.Slater, J. Kirby , G. Elvidge

C. Kirk had received an email from L. Milne advising that due to other commitments she would be resigning from the PPG. The group expressed their sorrow at losing her from the group and asked the secretary to write to Linda thanking her for her past contributions, making it clear she would be welcome to return should her circumstances change.

2. Approval of minutes

The September minutes were approved as a true record. Proposed by H. Johnson seconded by R. Butler.

3. Matters Arising

Grant from Rykneld homes. R. Gill advised that he had attended a meeting of the grant committee and understood that our application for funds would not be successful. The main reason for this was the defibrillator had already been purchased and grants would not be approved for retrospective purchases. In addition, funding for community projects has been cut significantly. The group were advised it would be worth applying again if the group felt there were other items that were required in the future.

Regarding someone from the CCG talking to the PPG about finance, Miles Scott would be willing to attend a PPG meeting, however, he would not be available on Thursdays when the group normally meet. It was agreed that an additional meeting could be held and D Briggs would contact Miles for prospective dates.

4. Treasurers Report

H. Johnson advised that following the success of the flu day raffle funds of £1271.81p are on hand with a £50 grant to be given by Clay Cross Parish Council.

5. Patient Check In Machine

C.Kirk asked if the funds raised could be used to finance the purchase of a patient self-check in machine. The existing machine is no longer working due to being non compatible with the Surgery clinical system. The group felt that this was something that would benefit the patient experience at the Surgery. The proposal to finance the check in machine was made by H. Johnson and seconded by D.Briggs. C. Kirk asked for volunteers from the group to come into Surgery to help patients use the machine. N. Davies agreed to come into Surgery as and when available to help.

6. PPG Newsletter

C. Kirk advised that only one Newsletter had been produced this year instead of the usual four. As the group had been praised in the past for the production of its newsletter it would be a shame if this did not continue. J.Poet who had previously been producing the Newsletter now has other commitments and has not been able to attend recent meetings D.Briggs agreed to contact J.Poet to see if she was able to help on this occasion, failing this we would need someone else to step into the role of Newsletter editor.

7. Patient Survey

C Kirk had met with J Strong and J. Beksa and a draft survey had been produced for the group to review. Discussion took place over the inclusion of a patient comment box within the survey and it was agreed that the final question could be removed to accommodate this. The government's initiative "NHS friends and family test" is due to be launched in December and it was suggested that the question card for this could be attached to our survey as an option for patients to complete at the same time. Group members volunteered to help with distribution of the survey as in previous years and J. Beksa agreed to help with the collation of data. C. Kirk to set the date for the Survey and let the group know in the next few days.

With regard to the National GP Patient Survey, D. Briggs had been given a copy of an analysis document produced for the Hardwick CCG. This gave the results of data collated during July- September 2013 & January - March 2014. This was a particularly difficult time for Blue Dykes Surgery and it came as no surprise that we did not perform very well. Many of the questions related to access to appointments at the Surgery. It was noted that this was the first time the document had been seen by anyone at the Practice. C. Kirk to ask K.Slack about this when she returns from annual leave.

On the subject of access Dr Wayman advised that an advertisement had recently been placed for a Community Psychiatric Nurse. A short list is to be drawn up for interview and it is hoped the successful candidate would be in position in the New Year. It is hoped that this additional clinical team member will help free up appointments with GPs.

8. PPG/PRG Events

P.Greenwood will be attending a PRG event the following week and D Briggs will be attending the next PPG meeting. Reports to be given at the next meeting.

9. Any Other Business

H. Johnson reported a problem he had experienced with the prescription ordering service. He had spoken to K. Slack the Practice Manager about the problem of requesting additional items to cover holidays etc not being honoured.

J. Strong agreed to post the purchase of the check in machine on the Groups Face Book page.

I Barlow asked what the arrangements are for notifying Grassmoor patients aged over 75 years who their named GP is. C. Kirk to check with K. Slack on this matter.

Meeting Closed at 8.45pm.

Next Meeting to be held at Grassmoor 8th January 2015 at 7.30pm.